

"C" Division

Montreal, Quebec

"SPECIAL EMERGENCY ORDER" (I.S.R.)

THE ZONE SUPERVISOR,
VERDUN-LACHINE MONTREAL ZONE,
MONTREAL, QUEBEC.

1. Immediately upon receipt of these instructions, the following procedure will be adopted. Strict security must be called for on the part of all members taking part in this operation.
2. All personnel assigned to you for operation purposes will be briefed by the Member i/c Priorities in accordance with "General Instructions" appended hereto in the Post gymnasium. You will read these "General Instructions" and be able to assist the teams assigned to you in carrying out their assignments.
3. You will be responsible for detentions and searches in the Verdun-Lachine Montreal Zone as defined on the attached map of Montreal and your operational base will be at the following address:

Verdun City Police Headquarters,
4400 LaSalle Blvd. (Verdun) Montreal.
4. Manpower, matrons and transport will be allocated to you by the Member i/c Muster and Despatch. This should be organized into teams of two members. To each team leader will be given a small supply of "Detention and Admission" and "Exhibit Record" forms.
5. The Member i/c Priorities will supply you with the necessary documents for apprehension of persons and searches in your Zone. These documents will include Pages 1 and 2 of Form C-215 and Search Warrants.
6. You will give your assigned teams the necessary documentations for one detention or search. Teams to arrive at target points at exactly "X Hour" and the procedure outlined in "General Instructions" will be followed. Upon completion of the detention or search, each team will at once return to your Zone base. Here you will receive the persons detained and exhibits and complete the two above mentioned forms. You will then instruct each team to assist you if need be or return to Division Headquarters immediately.
7. You will secure a safe room or place for temporary storage of exhibits, which will later be called for by a truck from barracks manned by Force personnel. When exhibits are called for, the appropriate form will be handed over, one copy

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being retained by yourself, and one copy also being retained by the Team Leader who brought them in. Two copies of Exhibit Record form to be handed over with exhibits.

8. Detained persons will be kept in a safe place and held incommunicado. The "Detention and Admission" form must be completed, one copy being retained by the Team Leader and two copies to remain in your possession until the person is escorted to the Reception Centre. One copy to be dispatched to Member i/c Records at Post.

9. You will report progress to the Member i/c Operations through the Message Centre at barracks. Progress should be reported not less frequently than once each hour. Where persons cannot be found in your zone, having moved or being absent on a trip, this must be reported at once by telephone or Police radio using the individual's number only, for identification. This will permit search being undertaken elsewhere without delay.

10. Should there be anything in these instructions which you do not at time of reading completely understand, you should seek enlightenment from the Member i/c Operations.

11. Should assistance be required during the course of the operation a request should be made through the Message Centre to the Member i/c Muster and Despatch. It must be realized however, that manpower resources will be strained to the limit and should not be requested unless absolutely necessary.

STAFF: Zone Supervisor..... 1 Sr. N.C.O.
Ass't Zone Supervisor..... 1 Jr. N.C.O.
Clerical Assistant..... 1 Female Clerk
Number of Matrons.....
Number of Men.....
Number of Cars.....
Radio Car..... 1 (one)

Member i/c Muster and Despatch